

**Important -
Post at Home**

August 2010

Dear Parent(s) or Guardian(s),

Meal menus, meal benefit applications, and other information can be found on the web at mpsportal.com. Click on the red apple on the lower left. We will also send menus in the Hartford Weekly Folder.

For children who buy lunch, families make deposits into an individual meal account for each child. MPS Nutritional Services has created a chart (below) to help families calculate a payment plan for lunch. This plan allows parents to pay daily, weekly, or monthly. The chart below shows how much families would need to pay for reduced and full pay rates. For multiple children that are attending the same schools, just multiply by the number of children attending the school. The school will also send out Low-Balance Letters and/or Negative-Balance Letters to families. Check the **Hartford Weekly Folder** for these letters.

Lunch Meal Prices

	Daily	Weekly	Monthly
Full	\$1.65	\$8.25	\$33.00
Reduced	\$0.40	\$2.00	\$8.00
Milk	\$0.35		

Make checks out to Hartford University School, or send cash in an envelope. **Place your first deposit of the year in the white fee envelope in the back-to-school packet.** Your account is charged only for days a child buys lunch, so if your child is absent or brings a cold lunch on any particular day, the balance will be untouched. Please feel free to call the school at 906-4700 if you have any questions.

In accordance with MPS policy, students will receive a cold lunch consisting of peanut butter and jelly sandwich and milk once there is a negative balance of \$3.30 for full pay students and \$0.80 for reduced price students.

Thank you for your cooperation in ensuring that all of our children are well nourished.

Sincerely,

Emilia Tassara
Bookkeeper

Cynthia M. Ellwood
Principal